

WAYS TO PREVENT FRAUD FROM HAPPENING TO YOU

- Education is Key – Train your employees
- Secure your computer and networks
- Limit Administrative Rights – Do not allow employees to install any software without receiving prior approval
- Install and Maintain Spam Filters
- Surf the Internet carefully
- Install & Maintain real-time anti-virus & anti-spyware desktop firewall & malware detection & removal software. Use these tools regularly to scan your computer. Allow for automatic updates and scheduled scans.
- Install routers and firewalls to prevent unauthorized access to your computer or network. Change the default passwords on all network devices.
- Install security updates to operating systems and all applications as they become available.
- Do not open attachments from suspicious eMail.
- Do not use public Internet access points.
- Reconcile Accounts Daily
- Note any changes in the performance of your computer
- Dramatic loss of speed, computer lock up, unexpected rebooting, unusual popups, etc.
- Make sure that your employers know how and to whom to report suspicious activity to at your Company and Round Top State Bank.

Contact the Bank if you:

- Suspect a Fraudulent Transaction
- If you are trying to process an Online Wire or ACH Batch and you receive a maintenance page
- If you receive an eMail claiming to be from Round Top State Bank and it is requesting personal/company information

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