

# CARDHOLDER LETTER

Today's Date \_\_\_\_\_

Customer Name \_\_\_\_\_

Card Number \_\_\_\_\_

Transaction Amount \_\_\_\_\_

Merchant's Name  
and location \_\_\_\_\_

Date Posted  
To Statement \_\_\_\_\_

Date Fraud Reported \_\_\_\_\_

Was Fraud Reported Prior to Today?    Yes            No

Where was card at Time of Transaction?    In my possession    Missing    Stolen    Other (Explain Below)

Transaction Details - Why is this transaction disputed?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**"I swear that the foregoing statements are true and correct and within my knowledge. I understand that Round Top State Bank is relying on these statements in investigating my Visa Check Card Complaint. I also understand that the information Round Top State Bank receives may be used to prosecute to the fullest extent allowed."**

\_\_\_\_\_  
Signature of Cardholder

# ATM LOSS FORM

NAME OF CARDHOLDER \_\_\_\_\_

CARD ACCT# \_\_\_\_\_

DATE OF TRANSACTION \_\_\_\_\_

AMOUNT OF TRANSACTION LOSS \$ \_\_\_\_\_

REASON OF LOSS \_\_\_\_\_

SIGNATURE \_\_\_\_\_ PHONE # \_\_\_\_\_